



Your organization is invited to host a fundraiser at the sixth annual Sprankle's Oktoberfest! Sprankle's will provide a discounted vendor space for your organization (size depending on fundraiser) to host an activity, raffle, or sell food to raise funds for your group. All profits go directly to your cause!

In 2024, there will be three non-profit vendor categories:

1. Children's Activity (located in Kinderland childrens area; closes at 8pm on Friday and Saturday)
2. General Fundraiser/Raffle (located outside of Kinderland, intermixed with regular paid vendors; must remain open until festival closes)
3. Non-Profit Food Vendor (selling food prepared, ready-to-eat food; must remain open until festival closes and follow guidelines outlined in regular Food Vendor Application)

This application serves as a contract for exhibiting at Sprankle's Oktoberfest. Vendors will be held to the rules & regulations listed in this contract. Please read carefully and retain a copy of the application/contract and the conditions of the show for your records.

Sprankle's Oktoberfest Dates & Times

Friday, September 6, 4pm-9pm

Saturday, September 7, 10am-10pm

Sunday, September 8, 10am-6pm

Non-Profit Vendors must be present & participate in all three days of Oktoberfest, opening until closing (or until 8pm for Children's Activity Non-Profits only).

How to Apply

1. Complete, sign and date the Application/Contract
2. Submit the application and payment by August 1, 2024
 - a. Activities and fundraisers will be accepted on a first-come first-serve first-serve basis; no duplicate activities.
3. Make checks for vendor spaces payable to Sprankle Event LLC
 - a. Vendor space sizes and fees for Oktoberfest are listed in the chart below.
 - b. Vendors will be able to pay for vendor spaces via credit card for an additional convenience fee.
4. Mail application and payment to:
 Sprankle Event LLC
 270 W Water St.
 Saxonburg, PA 16056

CHILDREN'S ACTIVITY & GENERAL FUNDRAISER/RAFFLE BOOTH	
APPROX. SIZE	FEE
12' X 10'	\$50
24' X 10'	\$100
36' X 10'	\$150
NON-PROFIT FOOD VENDOR	
APPROX. SIZE	FEE
12' X 10'	\$250
24' X 10'	\$350
36' X 10'	\$400
Truck/Trailer 20' or less	\$350
Truck/Trailer greater than 20'	\$400



KEY DATES & TIMES FOR VENDORS

Set-up:	Thursday, September 5 - 10am-6pm Friday, September 6 - 9am-Noon
Festival:	Friday, September 6 - 4pm-9pm Saturday, September 7 - 10am-10pm Sunday, September 8 - 10am-6pm
Tear-down:	Sunday, September 8 - 6pm-9pm

- 1. Vendor Space Fee Inclusions.** The Non-Profit vendor space fee includes selected space, one 15 amp shared circuit or one 50 amp dedicated circuit to provide basic lights and charging capabilities for phones and equipment, and the rights to advertise and host a fundraiser during the show hours, and one Vendor Parking Pass. Designated parking areas will be posted. Vendors must provide their own tent, tables, chairs, displays, extension cords, and surge protectors. Extension cords and surge protectors must adhere to the guidelines established in the attached Vendor Electrical Policy.
- 2. Character of Exhibit.** Vendor spaces shall be dignified in character and, in the judgment of the Show Management, not offensive to the general public. The Show Management reserves the right in its sole discretion to reject and/or remove any vendor or portion of exhibit not in keeping with this rule or purpose of the show.
- 3. Payment for Vendor Space.** If payments are not made on a timely basis, Show Management shall have the right to do one of the following: (a) Terminate the Contract; (b) Reduce the size of the vendor space; or (c) collect the contracted amount. Payment is due no later than August 1, 2024.
- 4. Assignment of Vendor Space.** Assignment of Vendor space is the sole discretion of Show Management. Show Management will endeavor to assign space in the order requested or assign equivalent available space. Floor plan and space assignments are subject to change by Show Management without notice to the Vendor.
- 5. Signs.** Except with the permission of Show Management, all signs shall remain within the Vendor's space, and must be designed and constructed so as not to detract from the adjacent exhibits.
- 6. Motorized Vehicles.** Absolutely no motorized or self-propelled vehicles will be permitted on the grounds after two hours before Oktoberfest is open to the public, unless explicitly approved by Show Management. Appropriate exceptions will be made for those requiring ADA assistance.
- 7. Electrical Service.** All non-profit vendors will be provided with either one 15 amp shared circuit or one 50 amp dedicated circuit. All Vendors must list each piece of equipment they intend to use in their booth on the attached Vendor Application. This includes but is not limited to: cell phone chargers, POS systems, lights, cookers, coolers, etc. Any equipment listed must have peak amp draw listed. Any Vendor who does not know the amperage of their equipment must list the manufacturer and model number of the equipment to be used. Vendors must supply their own 12 gauge outdoor rated extension cords. All Vendors agree to the attached Vendor Electrical Policy, including the Extension Cord and Surge Protector Policy. Any extension cords or surge protectors found to be out of compliance with the policy will be confiscated and held until the end of the event. A policy-compliant extension cord can be provided to any Vendor for a fee, should they need one for the event. All services, equipment, electricity, furniture, or furnishings provided to the Vendor shall be paid for by the Vendor and shall normally be obtained through the personnel designated by Show Management. Every effort will be made to get power as close to the Vendor space as possible. However, for all 20 amp circuits and lower, power is only guaranteed within 100 feet of vendor spaces. Electrical cords may not be run along the ground in the customer traffic walkways.
Electrical service may be upgraded for an additional fee at the discretion of Beamer Electrical Contracting depending on

All Rules & Regulations listed herein apply to Sprinkle's Oktoberfest. The following Rules & Regulations will govern Sprinkle's Oktoberfest and are made a part of this contract for exhibit space between Sprinkle Event LLC ("Show Management") and the person, partnership, or corporation ("Vendor") engaging space.

- equipment listed in Vendor Application.
- 8. Insurances and Liability.** General Liability coverage and property insurance is required and must be obtained at Vendor's own expense. Neither the Show Management, its affiliated officers, directors, agents, representative and employees will be responsible for any injury, loss or damage that may occur to the Vendor or the Vendor's employees or property from any cause whatsoever, prior, during, or subsequent to the period covered by the vendor contract, and the Vendor upon signing the contract expressly releases the above-named entities and individuals from any and all claims for any and all loss, damage or injury whatsoever. General Liability insurance is recommended to be procured by the Vendor for the benefit of itself and the Show Management prior to the show. Vendor items and vendor equipment are brought onto the show grounds, maintained, and removed from the show grounds at the Vendor's risk.
- 9. Security Limitations of Liability.** Show Management will engage security service prior to and during the show hours. Show Management assumes no liability for loss or damage from any cause whatsoever. Vendor understands and agrees that security personnel are independent contractors and that any such security is provided by Show Management solely as a courtesy.
- 10. Dispute Resolution.** Any and all matters, questions, and/or topics not specifically discussed or addressed herein shall be subject to the decision of Show Management, whose decision is final.
- 11. Amendments.** Show Management shall have the full power to interpret these rules. Whatever these rules do not cover, the Show Management reserves the right to make such rulings that may appear to be in the best interest of the show, and the Vendor agrees to accept and abide by such rulings.
- 12. Breach of Contract.** If Vendor cancels, for any reason whatsoever, after signing a contract, they shall be held liable for the full amount of the booth cost. Vendor shall also forfeit all fees that have been paid to reserve space and be liable for the full cost of the space. NO REFUNDS WILL BE ISSUED. Show Management reserves the right to use the space as it deems necessary to eliminate blank spaces in the show.
- 13. Termination.** Show Management reserves the right to terminate Vendor's rights under their contract in the event of violation of this contract by the Vendor and retains all amounts paid in addition to any other remedies.
- 14. Cancellation.** In the event the show is not held or canceled for any reason beyond the control of Show Management, Show Management will return to the Vendor all monies paid for space rental within a 30-day period. Show Management shall not be responsible for any additional rental or fees paid by the Vendor to the other vendors or contractors in the event of any show cancellation.





GENERAL RULES FOR ALL VENDORS

- All vendors must list each piece of equipment they intend to use in their space. This includes, but is not limited to: cell phone chargers, POS systems, laptop chargers, lights, monitors/screens, vinyl cutters, heat presses, refrigerators, cookers, etc.
 - Any equipment listed must have peak amp draw listed. Any vendor who does not know the amperage of their equipment must list the manufacturer and model number of the equipment to be used on their Vendor Application.
- Every effort will be made to get power as close to vendor spaces as possible. However, for all 20 amp circuits and lower, power is only guaranteed within 100 feet of vendor spaces.
- Vendors are welcome to provide their own power via gas generator or electric battery pack. Vendors wishing to use a gas generator must note on their Vendor Application if they intend to do so. Gas generators may not be able to be placed directly next to vendor spaces depending on vendor location, but will be able to be placed within 100 feet of vendor space.
 - The below Extension Cord and Surge Protector Policy must be followed regardless of whether or not vendors provide their own power.

NON-FOOD (CRAFT & SNACK) VENDOR ELECTRICITY

- All craft vendors will be provided with one 15 amp shared circuit to provide basic lights and charging capabilities for cell phones and light-duty equipment.
- All craft vendors who plan to utilize a heavy-duty piece of equipment (i.e. vinyl cutter, heat press, etc.) must upgrade to a 20 amp dedicated circuit for an additional fee (to be determined by our designated electrician, Beamer Electrical Contracting).
- All snack vendors will be provided with one 20 amp dedicated circuit to provide basic lights, charging capabilities for cell phones and equipment.
- Snack vendors may be upgraded to one 30 amp dedicated circuit for an additional fee at the discretion of Beamer Electrical Contracting depending on the power consumption of their equipment.

FOOD VENDOR ELECTRICITY (TRUCKS, TRAILERS, AND TENTS)

- All food truck and food trailer vendors will be provided one 50 amp 240 vac dedicated circuit.
- All food trucks and trailers must have an additional form of overcurrent protection built in, such as a circuit breaker box.
- All food vendors operating out of a tent or any other non-truck or non-trailer type of establishment will adhere to the same power consumption rules as food truck and food trailer vendors.

EXTENSION CORD AND SURGE PROTECTOR POLICY

- All vendors agree to the Extension Cord and Surge Protector Policy of Sprinkle's Events. Any extension cords or surge protectors found to be out of compliance with the policy will be confiscated and held until the end of the event. An approved extension cord and/or surge protector can be provided to any vendor for an additional fee, should they need one for the event.
- All non-food vendors must use a minimum of a 12 gauge outdoor-rated extension cord (with a recommended length of at least 100 feet).
- All surge protectors in use must have no more than 6 NEMA 5-15r receptacles. The number of USB ports are unlimited.
- Surge protectors must have a minimum 14 gauge wire.
- Surge protectors must have a minimum surge rating of 1000 Joules. Any surge protector with an interrupting rating of less than 1000 Joules will be considered a standard "power strip" and will be confiscated until the end of the event. An approved surge protector can be provided to any vendor for an additional fee, should they need one for the event.
- Extension cords reaching from food trucks/trailers to power distribution panel must be properly rated for the requested amp draw:
 - All extension cords for 20 amp circuits or less must be 12 gauge
 - All extension cords for 30 amp circuits must be 10 gauge
 - All extension cords for 50 amp circuits or greater must be 6 gauge
- See next page for recommended extension cords and surge protectors.



The below extension cords and surge protectors are **examples** of equipment compliant with the Sprankle's Oktoberfest Vendor Electrical Policy. Vendors are not required to purchase these specific cords/surge protectors; they are merely examples of the required gauge and recommended length.

EXTENSION CORDS

12 GAUGE, OUTDOOR-RATED EXTENSION CORD (100ft)

- GearIT 12/3 Outdoor Extension Cord (100 Feet) 12 AWG Gauge - 3 Prong Plug - SJEOW Extreme Heavy Duty Cold Weather Indoor/Outdoor - Lighted LED Plug, Oil Water Weather Resistant - 100ft
- Approved for 20 amp circuits or less
- Available on Amazon



10 GAUGE, OUTDOOR-RATED EXTENSION CORD (100ft)

- GearIT 10/3 Outdoor Extension Cord (100 Feet) 10 AWG Gauge - 3 Prong Plug - SJTW Heavy Duty for Indoor/Outdoor - All Purpose Weather Resistant - Power Cord for Lawn, Garden, Appliances - 100ft
- Approved for 30 amp circuits
- Available on Amazon



6 GAUGE, OUTDOOR-RATED EXTENSION CORD (100ft)

- GearIT 50-Amp Extension Cord for RV and EV (100 Feet) 4-Prong 250-Volt, Tesla Model 3/S/X/Y, NEMA 14-50P to 14-50R 6/3, 8/1 STW AWG Gauge Outdoor Auto Power Cord
- Approved for 50 amp circuits or greater
- Available on Amazon



SURGE PROTECTORS

14 GAUGE, 6 NEMA 5-15R RECEPTACLES, 1200 JOULES SURGE PROTECTOR (9ft)

- Cabletric Heavy Duty Power Strip Surge Protector for Appliances with 9 Ft Long Extension Cord 14 AWG, 6 Outlets Workshop Power Strip with 1200 Joules Surge, Wide Spaced Metal Power Strip 15 Amp
- Available on Amazon



**Questions about your extension cords or surge protectors?
Send us an email at utilities@spranklesoktoberfest.com
Please include a photo and the specs of your cords/equipment!**



Please type or print clearly. This information will be used in our printed and online directory.

Name of Organization: _____
 Contact Person(s): _____
 Contact Phone Number: _____
 Contact Email Address: _____
 Organization Address, City, State, Zip: _____

Please select Non-Profit Vendor category and space size:

- Children's Activity (Please list: _____)
 - 12'x10' (\$50) 24'x10' (\$100) 36'x10' (\$150)
- General Fundraiser/Raffle
 - 12'x10' (\$50) 24'x10' (\$100) 36'x10' (\$150)
- Non-Profit Food Vendor (Please complete regular Food Vendor Application)
 - 12'x10' (\$250) 24'x10' (\$350) 36'x10' (\$400)
 - Truck ≤20' (\$350) Truck >20' (\$400)

ELECTRICAL USAGE

All Non-Profit vendors will be provided with either one 15 amp shared circuit to provide basic lighting and charging capabilities for cell phones and light duty equipment or one 50 amp dedicated circuit, depending on equipment used. Please list each piece of electrical equipment you plan to use for your vendor space, including but not limited to: cell phone chargers, POS systems, laptop chargers, lights, monitors/screens, vinyl cutters, heat presses, etc. Please include peak amp draw of each piece of equipment. If amp draw is not known, please include the manufacturer and model number. This will help our electrician determine if you require greater electrical coverage.

NOTE: Electrical services may be upgraded for an additional fee depending on projected amp draw of below-listed equipment.

EQUIPMENT	AMP DRAW	MANUFACTURER	MODEL NUMBER
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

General Release & Acceptance of Vendor Rules

I, the applicant, have read the Vendor Rules and agree to abide by said conditions. I also agree to abide by the included Vendor Electrical Policy. In consideration of Show Management's acceptance of my application, I agree to accept all decisions of Oktoberfest as final and will abide by the policies of Show Management. If this application/contract is accepted, I give permission to use my name, business name, item prices and any photographs, video, or images taken of me or my items for any and all purposes.

Applicant Signature _____ Date _____

Application Deadline: August 1, 2024